**GOVERNMENT OF ASSAM**

**CULTURAL AFFAIRS DEPARTMENT**

**DISPUR :::::::::: GUWAHATI-6**

**ORDER**

No.CAD.153/2006/Pt-1/ 222 Dated Dispur, the 17th May’ 2017

In supersession of all earlier orders on the subject, the different works of the Cultural Affairs Department in the Assam Secretariat are hereby distributed amongst the Officers as shown hereunder :-

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| Sl. No. | Name of Officer | Allotment of Subject |
| 1 | Shri Partha Pratim Mazumdar,  Joint Secretary | 1. Matters relating to Govt. College of Arts & Crafts( from   Under Secretary)   1. Matters relating to Directorate of Cultural Affairs in connection with Establishment matters. (From Under Secy.) 2. Nodal Officer for the following schemes/ projects. :   a) Shri Shri MadahabDev Kalakshetra at Narayanpur  b) Sankar Madhab Khetra at Letekupukhuri,  Lakhimpur.  c) Cultural Complex in memory of Paramananda Atoi ( Abotani- Drbi-Lota)  d) Development of Phat Bihu Khetra at Dhakuakhana  e) Kumar Bhaskar Barman Cultural Complex at Nalbari.  f) Swami Vivekananda Kalakshetra at Barak Valley.  g) Development of Mishing Murong Okum at Japorigog.  h) Matters relating to Preservation of the house of  Swahid Kushal Konwar at Sarupathar.  i) Construction of Auditorium at Tarajan Natya  Sanmilani.  j) Aniruddhadev Cultural Complex at Tinsukia.  k) Setting up of School of Drama.  l) Development of Dhekiajuli Martyr’s Park  m) Infrastructure Development of State Collegeof  Music.  n) Development of Azan Fakir Kshetra.   1. Service Rules and Cadre Review of all Directorates (from Under Secy.) 2. Matters relating to CMSGUY. 3. Matters relating to NLCPR & NEC Projects (from Under Secy) 4. Matters relating to Assamese Script in ISO ( UNICODE) 5. Matters relating to CDP of Majuli and nomination of Majuli as World Heritage Site. 6. Nodal Officer for Standardization of Website. 7. Matters relating to Vrindavani Vastra. 8. Nodal Officer for monitoring Court cases. 9. Matters relating to Persons with Disability Act. 10. Matters relating to North East Tribal Museums. 11. Matters relating to e-FMS. 12. .Court matter related to allotted work. 13. Assembly matter related to allotted work. |
| 2. | Smti. Monita Borgohain, Joint Secretary | 1. All matters relating to Directorate of Archaeology 2. Matters related to Jyoti Chitraban Film Studio (from Under Secretary) 3. Matters related to Dr. Bhupen Hazarika Regional Govt. Film & TV Institute (from Under Secretary.) 4. Matters relating to State Film Policy. 5. Matters relating International Film Festival. 6. Matters relating to Plan and Budget (from Deputy Secretary.) 7. Matters relating to 13th and 14th Finance Commission. 8. Court matters related to allotted work. 9. Assembly matter related to allotted work 10. Any other works allotted from time to time. |
| 2 | Smti. Junu Das Saikia, Joint Secretary | 1. All matters relating to Directorate of Museum (From Under Secy.) 2. Establishment matters. (From Under Secy.) 3. Matters related to Assam State Film Finance & Dev. Corporation. ( ASFFDC) (From Dy. Secy) 4. EZCC/NEZCC. (From Under Secy.) 5. Artist Pension. 6. Matters relating to Directorate of Library Services (From Under Secy.) 7. Matters relating to Mini Cinema Hall. 8. SPIO (RTI)/ARTPS. 9. Nodal Officer for Assembly Matters. 10. Matters relating to Administrative Reform. 11. Matters relating to State College of Music. (From Under Secy.) 12. Assam Accord Matters. 13. Nodal Officer for Disaster Management. 14. Court Matter related to allotted works. 15. Assembly matter related to allotted work 16. Any other works allotted from time to time. |
| 3. | Smt. Geetanjali Ahmed Nayyar, Deputy Secretary | 1. All matters relating to Directorate of Cultural Affairs except establishment & projects/ schemes allotted to Shri P.P. Mazumdar, Joint Secretary.(through Secretary) 2. Matters relating to Plan & Budget ( through Smt. M.Borgohain, Joint Secretary.) 3. Matters relating to CAG/PAC/Audit/Consultative Committee (through Secretary) 4. Matters relating to Srimanta Sankardeva Kalakshetra Society (through Secretary,) 5. DRSC, Governor’s Speech, Finance Minister’s Budget Speech, Chief Minister’s Speech (through Secretary,) 6. Court matter related to allotted work. 7. Assembly matter related to allotted work   8. Any other works allotted from time. |
|  | Smt. Banti Mahanta, Under Secretary  Smt. Banti Mahanta, Under Secretary | 1. All matters related to Directorate of Library Services (through Smti J D. Saikia, Joint Secretary). 2. All matters relating to Directorate of Museum (through Smti J D. Saikia, Joint Secretary). 3. Establishment matters of Cultural Affairs Department (through JD Saikia Jt. Secy.) 4. Establishment Matters relating to Directorate of Cultural Affairs. (through PP. Mazumdar, Joint Secy.) 5. NLCPR/NEC (through P.P. Mazumdar, Joint Secy.) 6. Establishment matters of Officers & Staff of Cultural Affairs Department (through J.D. Saikia, Joint Secretary). 7. Court Matter related to allotted works (through the Joint Secretary concerned). 8. CPGRAM/CM’s MONIOTORING SYSTEM. 9. Matters relating to State College of Music (through   J.D. Saikia, Joint Secy)   1. Matters related to Jyoti Chitraban Film Studio (through M. Borgohain, Joint Secretary) 2. Matters related to Dr. Bhupen Hazarika Regional Govt. Film & TV Institute. (through M. Borgohain, Joint Secretary) 3. EZCC/NEZCC.(through J.D. Saikia, Joint Secretary). 4. Assembly matter related to allotted work 5. Any other works allotted from time |

1. **All files should be routed through the Secretary, Cultural Affairs Department.**
2. **Court cases/RTI Matters/ Assembly Question matters coming from PMO/ CMO/ Finance/ P& D Department etc., will be treated as Priority.**
3. **In absence of any officer, the immediate higher up or next below officer will handle the work in consultation with the Secretary/ Commissioner & Secretary**.

**Sd/-PREETOM SAIKIA, IAS**

Commissioner & Secretary to the Govt. of Assam

Cultural Affairs Department.

No.CAD.153/2006/Pt-1/222 -A Dated Dispur, the 17th May, 2017

*Copy forwarded for favour of information and necessary action to* :

1. P.S. to the Hon’ble Minister, Cultural Affairs, Assam, Dispur.
2. S.O. to the Chief Secretary, Assam, Dispur.
3. P.S. to the Additional Chief Secretary, Cultural Affairs Department, Dispur.
4. P.S. to the Commissioner & Secretary, Cultural Affairs Department, Dispur.
5. P.S. to the Secretary, Cultural Affairs Department, Dispur.
6. All Directorates concerned.
7. All Officers concerned.
8. The Superintendent, Cultural Affairs Department, Dispur.
9. All Assistants concerned including Diarist, Cultural Affairs Department, Dispur.

By Order etc.,

Joint Secretary to the Govt. of Assam

Cultural Affairs Department.

No.CAD.153/2006/Pt-1/217-A Dated Dispur, the 10th April, 2017

*Copy forwarded for favour of information and necessary action to* :

1. P.S. to the Hon’ble Minister, Cultural Affairs, Assam, Dispur.
2. S.O. to the Chief Secretary, Assam, Dispur.
3. P.S. to the Additional Chief Secretary, Cultural Affairs Department, Dispur.
4. P.S. to the Commissioner & Secretary, Cultural Affairs Department, Dispur.
5. P.S. to the Secretary, Cultural Affairs Department, Dispur.
6. All Officers concerned.
7. The Superintendent, Cultural Affairs Department, Dispur.
8. All Assistants concerned including Diarist, Cultural Affairs Department, Dispur.

By Order etc.,

Secretary to the Govt. of Assam

Cultural Affairs Department.

**GOVNMENT OF ASSAM**

**CULTURAL AFFAIRS DEPARTMENT**

**DISPUR :::::::::: GUWAHATI-6**

**ORDER**

No.CAD.153/2006/222 Dated Dispur, the 5th May’ 2017.

In partial modification of earlier Order No.CAD.153/2006/Pt-1/217 Dated Dispur, the 10th April’ 2017, Shri Partha Pratim Majumdar, ACS, the newly joined Joint Secretary, Cultural Affairs Department has been allotted with the following works/ subjects with immediate effect.

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| Sl. No. | Name of Officer | Allotment of Subject |
| 1 | Shri Partha Pratim Majumdar, ACS, Joint Secretary, Cultural Affairs Department | 1. Matters relating to Govt. College of Arts & Crafts.   2. Matters relating to Directorate of Cultural Affairs in connection with Establishment matters and Nodal Officer for the following schemes/ projects. : a) Shri Shri MadahabDev Kalakshetra at Narayanpur  b) Sankar Madhab Khetra at Letekupukhuri, Lakhimpur.  c) Cultural Complex in memory of Paramananda Atoi ( Abotani- Drbi-  Lota)  d) Development of Phat Bihu Khetra at Dhakuakhana  e) Kumar Bhaskar Barman Cultural Complex at Nalbari.  f) Swami Vivekananda Kalakshetra at Barak Valley.  g) Development of Mishing Murong Okum at Japorigog.  h) Matters relating to Preservation of the house of Swahid Kushal  Konwar at Sarupathar.  i) Construction of Auditorium at Tarajan Natya Sanmilani.  j) Aniruddhadev Cultural Complex at Tinsukia.  k) Setting up of School of Drama.  l) Development of Dhekiajuli Martyr’s Park.  m) Infrastructure Development of Govt. College of Arts & Crafts.  n) Infrastructure Development of State Collegeof Music.  o) Development of Azan Fakir Kshetra.   1. Service Rules and Cadre Review of all Directorates 2. Matters relating to CMSGUY. 3. Matters relating to NLCPR & NEC Projects. 4. Matters relating to Assamese Script in ISO ( UNICODE) 5. Matters relating to CDP of Majuli and nomination of Majuli as World Heritage Site. 6. Nodal Officer for Standardization of Website. 7. Matters relating to Vrindavani Vastra. 8. Matters relating to Court cases. 9. Matters relating to Persons with Disability Act. 10. Matters relating to North East Tribal Museums. 11. Matters relating to e-FMS. |
| 2. | Smt. Junu Das Saikia, ACS, Joint Secretary. | 1. All matters relating to Directorate of Museums to be routed from Smt. Banti Mahanta , Under Secretary |

1. All files should be routed through the Secretary, Cultural Affairs Department.
2. Court cases/RTI Matters/ Assembly Question matters coming from PMO/ CMO/ Finance/ P& D Department etc., will be treated as Priority.
3. In absence of any officer, the immediate higherup or next below officer will handle the work in consultation with the Secretary/ Commissioner & Secretary.

**Sd/-PREETOM SAIKIA, IAS**

Commissioner & Secretary to the Govt. of Assam

Cultural Affairs Department.

No.CAD.153/2006/222-A Dated Dispur, the 5th May’2017.

*Copy forwarded for favour of information and necessary action to* :

1. P.S. to the Hon’ble Minister, Cultural Affairs, Assam, Dispur.
2. S.O. to the Chief Secretary, Assam, Dispur.
3. P.S. to the Additional Chief Secretary, Cultural Affairs Department, Dispur.
4. P.S. to the Commissioner & Secretary, Cultural Affairs Department, Dispur.
5. Shri Partha Pratim Majumdar, ACS, Joint Secretary, Cultural Affairs Department.
6. P.S. to the Secretary, Cultural Affairs Department, Dispur.
7. All Officers concerned.
8. The Superintendent, Cultural Affairs Department, Dispur.
9. All Assistants concerned including Diarist, Cultural Affairs Department, Dispur.

By Order etc.,

Under Secretary to the Govt. of Assam

Cultural Affairs Department.